







# Coastal Together

					
Bacton Primary	Horning Primary	Mundesley Infants/SRB	Mundesley Junior	Cantley Primary	Freethorpe Primary
David Hopkins		Abi Howett		Lucy Daisley-Cramp	Robbie Houghton Rosie Maunder
Executive Head - <b>Simon Wakeman</b> - <a href="mailto:exehead@coastaltogether.co.uk">exehead@coastaltogether.co.uk</a>					
Chair of Governors - <b>Annie Edwards</b> <a href="mailto:chairofgovs@coastaltogether.co.uk">chairofgovs@coastaltogether.co.uk</a>   Co-Chair <b>Mike Blake</b> <a href="mailto:m.blake.gov@coastaltogether.co.uk">m.blake.gov@coastaltogether.co.uk</a>					

## Clerk to the Governors

Contact Name: Annie Edwards

Email Address: [chairofgovs@coastalfederation.com](mailto:chairofgovs@coastalfederation.com)

Telephone: 07717 751750

The Coastal Together Federation has an exciting vacancy for a high calibre governance professional to provide clerking support to six of our schools in Norfolk. This is an exciting opportunity for someone with experience of school or academy governance to play a key role in developing governance across our Federation.

Excellent governance ensures that our schools are well led and deliver an excellent education for all the children in our care. The alignment and enhancement of our governance support is critical to our vision to work together to create great places to learn and work, and this new role will therefore be instrumental for the Federation.

We are looking for someone who is passionate about the impact of good governance on education quality, and who has the interpersonal and administrative skills to facilitate that impact. You will have excellent communication skills and attention to detail, and will be confident in working with a variety of senior stakeholders to deliver high quality governance support. You will be happy to work flexibly in line with the governance schedules of our schools.

This is a permanent, part-time (approx 70 hours per annum, plus additional hours by agreement), term time only role, involving regular travel to our schools in Norfolk for meetings.

To express an interest in this role, please send your application form and a cover note, outlining how you think great school governance can impact on students' education, to Annie Edwards at [chairofgovs@coastalfederation.com](mailto:chairofgovs@coastalfederation.com) Please note, this role is subject to a DBS check.

Closing date: 29th November 2021

Interview date: Wednesday 1st December 2021