



## Coastal Federation Parent Forum (CFPF)

The Coastal Federation Parent Forum seeks to represent the collective voice of Parents and Carers in discussions with the Federation's Governing Body and leadership team. It will play an active role in influencing, supporting and enhancing the development and learning of all children at The Coastal Federation.

### The Parent Forum will:

- Work closely with the Governing Body and School leadership team to ensure an open and beneficial dialogue exists.
- Encourage closer links between home and school, helping parents and carers engage with their children's learning.
- Assist governors, teachers and staff by commenting on new initiatives, drawing attention to areas of concern and contributing to solutions.
- Enhance communication with and between all members of the school community.
- Develop and disseminate ideas that improve the life of The Coastal Federation.

### You can count on the CFPF to be:

- Collaborative: participating together for the benefit of the school community.
- Constructive: helping to identify effective solutions.
- Transparent: keeping everyone informed of meetings and their outcomes.
- Encouraging: welcoming ideas and initiatives to foster a positive ethos.

### Who can be part of the Forum?

Ideally we would like a representative from each class across the three schools - that will change year-on-year as the structure and size of year groups change.

In addition, a representative from the governors and the leadership team has committed to attend each meeting.

### What will the Parent Forum not do?

The Parent Forum is not a decision-making body. It is a body which can feed in views and represent the parents and carers of issues surrounding the school.

The Parent Forum is also not the place to discuss concerns or complaints involving individual children, families or members of staff.

## **Why should Parents & Carers take part?**

As a parent or carer, being part of the Forum can help you in a number of ways:

- Good links between you and the school can improve your child's/children's enjoyment and chances of doing well.
- It gives you an opportunity to get together on a regular basis with other parents to have your say on what the school is doing well, and ideas of how you feel things could be improved.
- It can help you get the advice and support to help and encourage your children with their learning.
- It can break down barriers between the school and parents and improve working relationships.

## **How can representatives participate?**

- All representatives are warmly welcome to attend and participate at any Parent Forum meeting.
- By taking a role to help promote the Forum and make it work.
- By participating in activities and letting the Parent Forum Committee be aware of your thoughts relating to The Coastal Federation
- By suggesting items to be discussed.

## **Code of Conduct**

We want to ensure a positive and respectful environment and we want those who attend the meetings to abide by the following code of conduct:

- Listen to others' views and welcome diversity of opinions.
- Treat speakers with respect.
- Act courteously.
- Contribute & participate.
- Avoid naming individual members of the school community.
- Members do not post comments or 'like' comments on social media sites relating to school issues
- Treat discussions from within the meeting with confidentiality when directed

Name ..... Signature ..... Date.....