

Present:	Simon Wakeman (SW), Annie Edwards (AE), Helen Drury (HD), Abigail Ellis (AbE), Lucy Wade (LW), Anita Brain (AB), Liz Howard (LH), Mandy Fryett (MF), Karen Swash (KS).
Apologies:	Kristina Heslin (KH) and Kate Cushing (KC).
	<p>SW - Welcome. Everyone introduced themselves, which school they represent and which year their children are in.</p> <p>Code of conduct SW - Governing body make decisions, Heads oversee the school and the parent forum is to bring a group of parents together for a different perspective and to help us see a different reality. Do we need to change the code of conduct? Do we need to be confidential.</p> <p>ALL Agreed to be confidential. AbE AbE agreed to change the Code of conduct.</p> <p>Meetings</p> <p>SW SW- Will put a piece in the newsletter to let parents know what was discussed in the Parent Forum meeting. LH suggests announcing who is a member of the parent forum.</p> <p>ALL Parents to inform SW of any items to be added to the agenda. SW stressed how this is not a substitution for parents talking to the teacher.</p> <p>HG Discussed whether minutes should be made public, decided that they will be emailed to Parent Forum members for own use. Discussed time and frequency of meetings. End of school day at 2pm best for most people. Once every half term unless something pertinent requires attention from the Parent Forum.</p> <p>ALL Week before the meeting send AOBs to SW at exechead@coastalfederation.com</p> <p>SW It was decided that SW will pick a date for the next meeting and email members with day, time and place. HG Emails to be sent CC so members can email each other.</p> <p>Agenda items not discussed Leavers Hoodies Parking Notional after school provision School dinners School bus</p> <p>Next Meeting Agreed to go to Bacton Primary for next meeting. SW offered to drive the minibus from Mundesley.</p>